



Corporate Services (Audit) Assistant Manager Ipswich or Bury St Edmunds

We have an opportunity within our Audit team for an Assistant Manager who is ICAEW/ACCA qualified or qualified by experience, with recent UK practice experience. The role can be based at our Ipswich or Bury St Edmunds office, although applicants should be aware that the client portfolio will be biased towards the Ipswich area.

About the team

The Corporate Services team provide a wide range of audit and assurance services including the audits of Limited companies accounts (UK GAAP and IFRS), LLP's, solicitor accounts charity and Not-for-Profit accounts, Pension scheme accounts ABTA/ATOL return audits and FCA Client Money audits. Further details are available on our website [here](#).

The team's client portfolio includes business clients across the spectrum from the very small to groups turning over several hundreds of million pounds including OMBs, subsidiaries of larger international groups, charities, pension schemes and LLPs. We act for a number of East Anglia's most significant businesses including many household names and also have other clients based locally, throughout the UK and internationally. This means we can offer you exposure to a broad and mixed portfolio of work.

The role

This diverse role offers real scope to further develop your existing accounting skills as well as your external profile. You will be expected to participate in all stages of an audit from planning through to fieldwork, and finalisation of the assignment for Partner review. Reporting directly to the Corporate Services Manager and Partners, you will oversee client engagement teams and may manage multiple engagements simultaneously whilst also taking a lead on client contact. Whilst the majority of this role comprises of audit work, you will also be involved in supporting clients with accounts preparation and corporation tax matters.

Responsibilities will include:

- Overseeing day to day work on client engagements; mentoring and developing team members
- Leading audit assignments in order to produce high quality audit files
- Reviewing assignments and working papers, providing constructive feedback to team members
- Client interaction, including communicating engagement progress, problems, financial information and other business concerns
- Participating in networking and building client relationships
- Monitoring engagement profitability – billings and collections

Further details of how our audit teams work can be seen at:

<https://www.ensors.co.uk/what-we-do/audit-assurance/>

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Skills and Experience required:

Essential:

- You must be ICAEW/ACCA qualified or QBE, with recent UK practice-based experience.
- Thorough knowledge of audit work with prior experience of planning and leading audits. Strong technical knowledge on audit matters (eg FRS102, UK GAAP) is essential.
- Good all-round knowledge of audit and accounting software packages. Familiarity with CCH software would be advantageous. Competent MS office skills (Word, Excel).
- Previous experience of leading audit teams including training, mentoring, and supervising students in their day to day work.
- Proven background in effectively managing a client portfolio.
- Prior experience of front-line client contact, and attending client meetings to explain findings and raise queries.
- Capable of managing multiple deadlines and delegating work effectively within a team.
- Articulate and confident communicator, both orally and written.
- Ability to work independently with little supervision, whilst capable of integrating well within a team environment.
- Flexible and willing to undertake some travel plus overnight stays away from home.
- A thorough, self-motivated and tenacious approach to work, with an expert eye for detail.

Desirable:

- Sector specialist experience in Charities and Academy accounting / auditing and / or Pension scheme accounting / auditing would be beneficial.
- Financial modelling / advanced excel training.
- An understanding of Corporation Tax with the ability to produce, draft and review draft corporation tax computations to enable proactive dialogue with clients.
- A focus on personal development.
- Previous experience in business development activities such as tender processes and presentations, coupled with a strong network of relationships. A willingness and ability to work with the partners to win new work.
- Experience of making presentations on technical matters.

The role offers a great opportunity to gain experience within a prestigious team that has gained significant recognition. The Ensors Corporate Services team won 'Pensions Accountancy Firm of the Year' at the 2022 Pensions Age Awards. Ensors also won the Private Equity/Venture Capital Deal of the Year in the Central & East Insider Dealmaker Awards 2020, and secured 1st place in the Experian 2020 Corporate Finance Adviser League Table. Ensors also won 'Medium Business of the Year' at the Huntingdonshire Business Awards 2019. See more on our website [here](#).

We offer an attractive salary with numerous benefits in a friendly working environment for the role, including an agile working policy, private medical insurance and a salary sacrifice scheme to purchase additional holiday and/or pension contributions. We have an impressive record of growth and an excellent reputation for staff development, offering an extensive in-house training programme for all staff. Read more about working at Ensors [here](#).

To apply, please send your CV together with a covering letter stating your current salary and which location you are applying for, to recruitment@ensors.co.uk quoting reference 'cs-am'. Please note we are not accepting postal applications for this role.